

**Minutes from the Board of Health meeting held at
12PM, Thursday the 28^h day of January, 2016**

Present: Kenneth J. Lacey Jr., Nathan Stewart and Rachael Carney.

Absent: Robert Downing

Attendees: Stan Soltys and Sara Darlagiannis of PHEP

12:10 PM public meeting was opened by Mr. Lacey.

Sara Darlagiannis of PHEP joined us to work on updates and changes to the Emergency Dispensing Site Plan. Some action items were given to the Board to complete as soon as possible including: Continuing Education requirements for Mr. Stewart, Mr. Lacey and Mrs. Carney, Incident Command List to complete, a call down tree to create, Communication Training form for Mr. Downing to fill out and a survey for Mrs. Carney to complete. Mrs. Darlagiannis will complete the following actions: Modify the current MOU for North Brookfield to be a central supply drop off and pick up site only, she will create a new MOU for The Quaboag Regional School and remove the elementary school from the list of possible sites and she will forward a copy of the Region II Map and MOU to the Warren Board of Health. She will plan to meet with us again sometime in April-May of 2016.

A motion was made to accept the minutes of December 18, 2015 as written by Mr. Stewart second by Mr. Lacey- unanimous.

The Letter received by the Board on December 14, 2015 from the Department of Environmental Protection pertaining to its recommendation that all the private wells for drinking water on Reed Street be tested for 1-4 Dioxane, was discussed. It was agreed the Board will put together a letter to notify the residents of Reed St., Brimfield Rd, Crouch Rd, Brook Rd, South St., and Bay Path Rd of the possibility of contamination. Mr. Lacey also ask Mrs. Carney to post a copy of the letter to the Boards page on the Town of Warrens web site. Mrs. Carney will also compile a list of homes with public drinking water on the following streets; Brimfield Rd., Crouch Rd., Brook Rd, South St. and Bay Path Rd. Mrs. Carney will also call the DEP to find out if the public water supply is tested for 1-4 Dioxane. The Board will meet to finalize all details on February 4, 2016 at 9:30 AM.

~ Permit fee discussion will be tabled to a future meeting, date TBD

The Monthly budget was reviewed by the Board.

The 2015 Annual Report was review. Mr. Lacy added a thank you to Dmitry Volishinov for his many years of service to the Town of Warren. Mrs. Carney was given the go ahead to turn the report in to the Board of Selectman.

Bills / Invoices

A motion to ratify and reimburse petty cash \$42.82 was made by Mr. Stewart second by Mr. Lacey – unanimous.

A motion to ratify and pay Slims Sewer for two invoices in the amounts of \$350 and \$200 was made by Mr. Stewart second by Mr. Lacey – unanimous.

A motion to ratify and pay Solid Waste Solutions for two invoices in the amounts \$2500 and \$2500 was made by Mr. Stewart second by Mr. Lacey – unanimous.

A motion to ratify and pay Anchor Engineering \$2753.89 was made by Mr. Stewart second by Mr. Lacey – unanimous.

Payroll

A motion to ratify and pay Mrs. Carney for weeks ending 12/19-1/30, in the amounts of \$311.24, \$322.66, \$322.66, \$330.85, \$ 322.66, \$322.66 and \$341.28 was made by Mr. Stewart second by Mr. Lacey– unanimous.

A motion to ratify and pay Rachael Carney for Mileage and Parking expenses in the amounts of \$39.20 and \$32.20 was made by Mr. Stewart second by Mr. Lacey – unanimous.

A motion to ratify and pay Dawn Toon for hours worked in December 2015 in the amount of \$220 was made by Mr. Stewart second by Mr. Lacey– unanimous.

A motion to ratify and pay Sydney Plante \$75.00 for December 2015 made by Mr. Stewart second by Mr. Lacey– unanimous.

A motion to ratify and pay Robert Downing \$100.00 was made by Mr. Stewart second by Mr. Lacey– unanimous.

~Complaints: 18 North St-As of 1/27/16, thanks to a combined effort between the Board of Health, Selectman and the Highway Department the dumpsters and all trash are cleared of the property. 1/28/16 The Selectman are having the occupants served a notice that they are responsible to dispose of their garbage in a timely manner otherwise the selectman will be enforcing the penalties of the Town By-Laws.

~Correspondences: general mail and email correspondences were reviewed.

1:35 PM A motion to close the meeting was made by Mr. Stewart, second by Mr. Lacey- unanimous.

Next Meeting will be February 4, 2016 at 9:30 AM.

Respectfully submitted,

Nathan Stewart

Board of Health, Clerk

Date approved, February 25, 2016